



# Program Guide

Certificate III in Individual Support  
(Ageing/Disability)

## COURSE OVERVIEW

This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of a multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

These individuals take responsibility for their own outputs within the scope of their job role and delegation. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

The skills in this qualification must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

## ENTRY REQUIREMENTS

There are no academic requirements for this course.

Successful applicants will need to:

- Achieve a level of language, literacy, numeracy and digital (LLND) appropriate for a Certificate III course, through completion of an online LLND Assessment.
- Be able to handle physical aspects of the role.
- Be emotionally equipped to handle the role.
- Have a passion for caring for the elderly
- Be at least 21 years of age or older.

## LANGUAGE, LITERACY AND NUMERACY ASSESSMENT INFORMATION

What happens if you don't pass the LLND?

- You will have the opportunity to re-take the LLND 30 days after your unsuccessful submission
- Any attempts before this will be rejected

## LEARNING PATHWAYS

This qualification may be a good introductory qualification for further studies for those looking to advance their careers or widen their skills and knowledge. Further training opportunities might include:

- Certificate IV in Disability Support
- Certificate IV in Mental Health – **Coming to Honiara late 2025**
- Diploma of Community Services – **Coming to Honiara late 2025**
- Diploma of Leadership in Disability Services
- Advanced Diploma of Community Sector Management

## COURSE STRUCTURE

### UNITS OF COMPETENCY

On successful completion of your studies, you will receive a qualification in:

### **CHC33021 Certificate III in Individual Support (Ageing/Disability)**

There are 15 units of competency that are required to be completed, over 10 subject modules before a qualification can be awarded.

- 9 more units and
- 6 elective units

### DELIVERY MODES

All delivery is completed face-to-face in a classroom setting

<b>Part-Time Evening Class</b>	<b>Part-Time Day Class</b>
2 nights per week (400pm – 830pm)	2 days a week (0900am-300pm)
<b>Duration:</b> 16 weeks (13 weeks theory / 3 weeks practical)	<b>Duration:</b> 16 weeks (13 weeks theory / 3 weeks practical)

### PRACTICAL PLACEMENT REQUIREMENTS

To achieve this qualification, the candidate must have completed at least **120 hours of work** as detailed in the Assessment Requirements of the units of competency. This component is taken place at the National Referral Hospital at the conclusion of the classroom-based theory.

## ASSESSMENT OVERVIEW

### ASSESSMENT METHODS:

The **Certificate III in Individual Support (Ageing/Disability)** program uses a variety of assessment methods to ensure learners can demonstrate their competence in both theoretical and practical aspects of the course. These methods typically include:

- **Written Assessments:** These include quizzes, short-answer questions and case studies to test the learner's understanding of theoretical concepts.
- **Practical Assessments:** These take place during practical placement, where learners are assessed on their ability to perform specific tasks and provide aged care services to meet industry standards.
- **Role-Plays:** These exercises allow learners to practice and demonstrate skills in a controlled environment, simulating typical aged care scenarios.
- **Virtual Reality Simulation:** Our innovative, custom-made Aged Care Training Simulation Program was designed to provide students a immersive experience of Aged Care in Australia.
- **Oral Presentations and Interviews:** Verbal assessments ensure learners can communicate effectively with clients, colleagues, and assessors about aged care practices and standards.
- **Portfolio of Evidence:** Learners compile documents such as reflective journals, reports, and evidence of tasks performed during their practical placement.

Learners must meet all unit requirements by presenting comprehensive and authentic evidence that aligns with the course outcomes.

## RPL (RECOGNITION OF PRIOR LEARNING) AND CREDIT TRANSFER:

### RPL (RECOGNITION OF PRIOR LEARNING):

**What it is:** RPL is a process where learners can have their previous experience, skills, and knowledge assessed to gain credit toward units within the Certificate III in Individual Support (Ageing/Disability). This pathway is beneficial for any students with previous healthcare experience and/or qualifications.

**How it works:** Learners submit evidence, such as workplace experience, prior training, or volunteer work, demonstrating competency in the relevant units. This evidence is assessed to determine whether they meet the course's required outcomes.

**Examples of RPL evidence:** Previous job roles in aged care, letters of endorsement from employers, documented training sessions, or certificates from other relevant qualifications.

### CREDIT TRANSFER:

**What it is:** Learners who have completed certain units of competency in other accredited training programs can apply for credit transfer. This allows them to avoid repeating units they have already achieved.

**How it works:** Learners provide official transcripts or certificates from previous courses to demonstrate their completion of equivalent units. These are assessed, and if they meet the competency standards, learners are granted credit for those units.

## SUPPORT AND RESOURCES

You will be supported throughout the program by your trainer and our student support team. You will be provided with all the resources you require to successfully complete your training.

## PRACTICAL PLACEMENT

Placement hours are generally split between 2 shifts:

- 0800am – 1600pm and
- 1100am – 1900pm

Your role within the hospital is to provide non-clinical, person-centred supports to patients throughout the designated wards. You will be under the supervision of a nurse.

## AUSTRALIAN OPPORTUNITIES

### GRADUATES OF THIS PROGRAM ARE ACCEPTED INTO THE LABOUR MOBILITY WORK-READY POOL

Students complete the training program and are able to register with the LMU to be placed into the 'Ready to Mobilise' group with the Labour Mobility Unit and are available to Approved Employers in the PALM Scheme to recruit.

## YOUR NEXT STEPS

1. Complete a pre-medical in preparation for your VISA (recommended. not compulsory)
2. Complete the online LLND assessment
3. Receive an offer to enrol
4. Pay your 1st enrolment instalment to secure your seat in a class

## FEES AND PAYMENT PLANS

### TOTAL COURSE FEE

\$20,000 SBD

### PAYMENT PLAN DETAILS

4 monthly payments of \$5,000  
Payment 1 is due within 30 days of enrolment

Further payments are due on the first of each month.

We only accept:

- Direct Deposit/Transfer
- Cash

Instalments must be paid by due dates

Certificates will not be awarded until the fee has been paid in full

**If enrolment fees are being paid by a third party (including constituency members), payment is due in full at time of enrolment**

### BANKING DETAILS

**ANZ Bank**

Account No. 5702119

Reference: 'Your Full Name'

## POLICIES AND PROCEDURES

You can access our student handbook on our website, prior to enrolment.

### STUDENT CODE OF CONDUCT

We take responsibility and commitment to this program very seriously. If Equinox College is preparing you for employment and recommending you to Australian employers, we expect a high level of professionalism from our students.

Students will be required to sign a student code of conduct, which will outline our expectations, surrounding dress code, BetelNut, Smoking and Lateness and Absenteeism. Please ensure that you read the Student Handbook prior to enrolling.

## COURSE DATES 2025

### MONDAY-TUESDAY DAY CLASSES

<del>13-Jan-25</del> <b>CLASS FULL</b>	<del>31-Mar-25</del> <b>CLASS FULL</b>	30-Jun-25
29-Sep-25	19-Jan-26	

### MONDAY - TUESDAY NIGHT CLASSES

<del>24-Feb-25</del> <b>CLASS FULL</b>	12-May-25	1-Sep-25
8-Dec-25		

### WEDNESDAY-THURSDAY DAY CLASSES

<del>05-Feb-25</del> <b>CLASS FULL</b>	23-Apr-25	13-Aug-25
19-Nov-25		

### WEDNESDAY - THURSDAY NIGHT CLASSES

<del>15-Jan-25</del> <b>CLASS FULL</b>	<del>02-Apr-25</del> <b>CLASS FULL</b>	23-Jul-25
22-Oct-25	18-Feb-26	

## ABOUT EQUINOX COLLEGE

Equinox College is a registered training organisation (RTO No. 45040), with our head office in Brisbane Queensland.

We have been operating since 2017, delivering Healthcare and Community Services training programs to students throughout Australia.

In 2023, we became partners in the Pacific Australia Labour Mobility program, delivering aged care specific training under the Aged Care Expansion Program.

So far, we have trained over 100 pacific islanders from Papua New Guinea and Solomon Islands for Australian Aged Care, and we hope to continue to provide these opportunities for more in the future.

If you chose to embark on your learning journey with us, we can assure you an amazing experience with life-changing opportunities.

### Welcome to Equinox College!



Zac Hitchcock

Owner / Director / Trainer and Assessor

## KEY CONTACTS

**Honiara Contact:** Zac Hitchcock

**Phone/WhatsApp:** 7954023

**Email:** [solomon@equinoxsg.com.au](mailto:solomon@equinoxsg.com.au)

**Training Address:** Level 1, AiPF Building,  
Ranadi, Honiara (behind ANZ Haus)

**WEBSITE:** [www.equinoxcollege.com.au](http://www.equinoxcollege.com.au)

**CLICK:** SOLOMOM FLAG



## INFORMATION SHEET

### “Medical Screening for Equinox College Aged-Care Training”

#### 1. What is the purpose of the medical screening?

The medical screening for enrolment into the Aged-Care Training program is a recommendation, with the purpose to ensure the enrollees are:

- *Fit and healthy*
- *Do not have a health condition(s) that poses risks to their clients, fellow students, colleagues and public*
- *Do not have a condition(s) that, would result in additional expenses to the countries were, the aged care workers will be undertaking the employment*
- *Do not have a condition(s) or health issues that, would be transmissible to others, as a result of the specific tasks and location, that the health care worker(s) is employed*

#### 2. Who is required to undertake an initial medical screening?

*No-one. But it is highly recommend that anyone enrolling at Equinox College for the Certificate III in Individual Support (Ageing/Disability) course undertake this pre-screening prior to enrolling.*

#### 3. Where is the medical screening examination held?

*Frontier Radiology Health Centre, Mokolo building, Kukum Highway, China Town. All experiences occurs at the Frontier Radiology Health Centre and you don't need to visit other clinics or go to NRH for tests*

#### 4. What are the key requirements of the medical screening?

- Medical examination conducted by the clinic's health professionals*
- Mandatory blood tests*
- Mandatory chest x-ray*
- Mandatory TB skin test*

#### 5. How is the medical screening conducted?

*The medical screening is conducted by the clinic's qualified and trained health professionals. You will be informed of your medical screening appointment. The process ensures your health information remains confidential. Each stage of the screening process must be passed before you progress to the next.*

*You pay for each step in the process – once you fail a test, you don't proceed to the next step, and don't have to pay for the next test.*

#### 6. How long does it take to do the medical screening?

*Depending on how busy the clinic is, the medical examination, blood tests and chest x-ray reports should be available within 2 days. The TB skin test result is read between 48-72hrs after administration.*

#### 7. Who does the medical screening examinations?

*The clinic's trained and qualified health professionals*

#### 8. What happens if I don't pass the medical screening?

*It is important to note that this examination is **NOT** part of the Immigration Medical Examination (IME). The IME according to the DHA must be completed upon the receipt of a HAP ID noted from DHA. The IME must be completed immediately upon receiving the HAP ID Letter /instruction from DHA. **Completing this pre-screening will inform you of your likelihood of receiving a positive outcome of the IME.***

#### 9. What is the cost of the medical screening?

*The cost of the medical examination for aged-care enrolment training program is **\$900-00***

## LETTER OF INTRODUCTION

**Attention:** Dr Aaron Oritaimae – Frontier Radiology

Dear Dr Aaron,

The holder of this Letter of Introduction has applied for training in the Certificate III in Individual Support (Ageing/Disability) qualification with Equinox College.

As part of this program we have requested candidates undertake a pre-enrolment medical screening, as part of their due diligence, and own peace of mind.

The candidate is aware that this initial screening is not part of the Immigration Medical Assessment (IME), and that on completion of the training program, they will be requested to undertake such as a requirements of their Visa Application.

We request that you provide screening for:

- Medical examination conducted by the clinic's health professionals
- Mandatory blood tests
- Mandatory chest x-ray
- Mandatory TB skin test

Please note: Equinox College does not require copies of the candidates' results.

With Thanks,

A handwritten signature in black ink, appearing to read "Zac Hitchcock".

Zac Hitchcock

Owner/Director